

COMMISSION ON INTERPRETERS

2014 COURT INTERPRETER TRAINING AND TESTING SCHEDULE

* **Dates and locations are subject to change.** Please frequently check the website for the most up to date information. Fees are refundable for cancellations received in writing by the registration deadline for each event. Please allow 1-2 weeks for processing. **All fees are non-refundable and can not be transferred to another session after the registration deadline/closing date of each event.**

Events	Dates	Location	Registration/Cancellation Deadline
Orientation Workshop \$250 – Georgia residents \$275 non-residents (Includes cost of English written exam for first time testers) Registration closes on the deadline or once 35 applications are received	February 28- Mar 1 (Friday and Saturday)	Clayton State University Harry Downs, Center for Continuing Education 2000 Clayton State Blvd Morrow, GA	February 7, 2014
	May 14-15 (Wed. and Thurs.)	State Bar of Georgia 104 Marietta St. N.W. Suite 100 Atlanta, Georgia 30303	April 25, 2014
	August 20-21 (Wed. and Thurs.)	Clayton State University Harry Downs, Center for Continuing Education 2000 Clayton State Blvd Morrow, GA	July 18, 2014
	November 12-13 (Wed. and Thurs.)	TBD	October 24, 2014
English Written Exam \$50 for Re-testers	March 7, 2014 (Friday)	Administrative Office of the Courts 244 Washington Avenue, Suite 300 Atlanta, GA 30034	February 7, 2014
	May 16, 2014 (Friday)	State Bar of Georgia 104 Marietta St. N.W. Suite 100 Atlanta, Georgia 30303	April 25, 2014
	August 22, 2014 (Friday)	Clayton State University Harry Downs, Center for Continuing Education 2000 Clayton State Blvd Morrow, GA	July 18, 2014
	November 14, 2013 (Friday)	Hyatt Place, Airport North 3415 Norman Berry Drive Atlanta, GA 30344	October 24, 2014

Events	Dates	Location	Registration/Cancellation Deadline
Oral Certification Exam \$250 Georgia residents \$400 non-residents Registration closes on the deadline or once 24 applications are received	June 25-27	State Bar of Georgia 104 Marietta St. N.W. Suite 100 Atlanta, Georgia 30303	May 9, 2014
	December 3-5	State Bar of Georgia 104 Marietta St. N.W. Suite 100 Atlanta, Georgia 30303	October 17, 2014

SCHEDULED ORIENTATIONS:

All orientations are scheduled from 9:00 a.m. to 5:00 p.m., daily. Applications & payment for all orientations and exams must be received in our office by 5 PM on the deadline. Applications & payments received after the deadline will be returned to the applicant. No exceptions will be made. First priority will be given to those seeking certification for languages other than Spanish and those who reside in high-need areas of Georgia. **Out-of-state residents are only accepted if seating is still available after placement of Georgia residents.**

SCHEDULED ENGLISH WRITTEN EXAMS:

***The cost of the written exam is included in the orientation registration fee.** However, there is a \$50 re-test fee if you wish to re-take the exam. All English written exams are conducted the day after the two-day orientation workshop, in the same venue. If you wish to take the exam on a different date, you must select from the other scheduled dates at the time you apply for the orientation. Application deadlines for the written exam are the same as those for the scheduled orientations.

SCHEDULED ORAL CERTIFICATION EXAMS:

A maximum of twelve people per day will be tested. Applications & payment for all exams must be received in our office by 5 PM on the deadline. Applications & payments received after the deadline will be returned to the applicant. No exceptions will be made. First priority will be given to those seeking certification for languages other than Spanish and those who reside in high-need areas of Georgia. **Out-of-state residents are only accepted if seating is still available after placement of Georgia residents.**

If you do not complete the licensing process within two years of your scheduled orientation, you must retake and pass the English written exam to remain active in our system.